

Elburn & Countryside Fire Protection District  
Board of Fire Commissioner's Special Meeting  
09/08/20

Date: Tuesday, September 8, 2020 4:45 pm

Chairman Stephen Herra called the meeting to order at 4:47 pm with the following people in attendance.

S. Herra	P. Panagakis	C. Thomas (via telephone)	J. Cluchey	M. Hanson	M. Huneke	
P. Hall	S. Flaherty	L. Herra	T. Hall	J. Lloyd	D. Oliver	M. Didenko
S. Coomes	C. Spitzcock					

Chairman S. Herra led the Board of Fire Commissioners in the Pledge of Allegiance.

Public Comment:

- None

New Business

- 1) Selection of candidates for conditional offer of employment for full time position
  - a) Motion to approve the selection of candidates for conditional offer of employment for full time position
    - Chief J. Cluchey informed the Board of Fire Commissioners that the district has had several long term vacancies along with COVID-related absences equating to a lot of overtime. He noted that the district needs to hire additional full time personnel to relieve the overburden of forced work. There are three employees off for medical that will remain off for months and an employee that has submitted his retirement notice.
    - Chief J. Cluchey informed the Board of Fire Commissioners that the district has been authorized by the ECFPD Board of Trustees to hire three full time Firefighter/Paramedics.
    - Chief J. Cluchey reviewed the List of Eligible Candidates. He noted that Michael Williams declined the position and has been stricken from the list. A conditional offer of employment has been extended to Christopher Meyers and he accepted. Christopher Elliott has informed the Chief that he does not wish to leave his current job and will be taking a bye if a conditional offer of employment is extended. Candidate Andrew Oliver is interested in taking the position.
    - Chief J. Cluchey informed the Board of Fire Commissioners that he wishes to invoke the right per the state statute that allows the district to skip over candidates and hire internal candidates.
      - *70 ILCS 705/16.06b (b) If the appointing authority has reason to conclude that the highest ranked person fails to meet the minimum standards for the position or if the appointing authority believes an alternate candidate would better serve the needs of the department, then the appointing authority has the right to pass over the highest ranked person and appoint either: (i) any person who has a ranking in the top 5% of the register of eligibles or (ii) any person who is among the top 5 highest ranked persons on the list of eligibles if the number of people who have a ranking in the top 5% of the register of eligibles is less than 5 people*
    - Attorney S. Flaherty stated that the district has the opportunity to hire a different candidate(s) than the order of the list to meet the district's needs. He noted that the candidates Chief J. Cluchey will be recommending are current part time employees and licensed in the Southern Fox Valley EMS System, are familiar with the town and maps of the district, know the protocols and would better serve the needs of the district.
    - Chief J. Cluchey stated that he wishes to skip candidates Joseph Saenz and Maxwell Popp. Both candidates are currently employed full time at other departments. The next candidate, Steven Walters, is a current part time employee of the district.

S. Herra made a motion to ratify the removal of Michael Williams from the List of Eligible Candidates dated March 20, 2019 and expiring on March 20, 2021. P. Panagakis seconded the motion. It was voted on and approved with a roll call vote.

Roll Call Vote

<u>3</u>	Yay
<u>0</u>	Nay
<u>0</u>	Absent

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S. Herra made a motion to extend a conditional offer of employment for a full time position to Andrew Oliver, Christopher Elliott and contingent Steven Walters, invoking the state privilege to skip candidates to better serve the needs of the district. P. Panagakis seconded the motion. It was voted on and approved with a roll call vote.

Roll Call Vote

3 Yay  
0 Nay  
0 Absent

S. Herra made a motion to authorize staff to go back to the List of Eligible Candidates if all or any do not accept a conditional offer of employment or fail the required employment qualifications. P. Panagakis seconded the motion. It was voted on and approved with a roll call vote.

Roll Call Vote

3 Yay  
0 Nay  
0 Absent

Good of the Organization

- No comments

S. Herra made a motion to adjourn the meeting at 5:03 pm. P. Panagakis seconded the motion. It was voted on and approved.

Roll Call Vote

3 Yay  
0 Nay  
0 Absent

Respectfully Submitted,  
Pamela C. Hall  
Administrative Assistant  
Elburn & Countryside Fire Protection District