

Elburn & Countryside Fire Protection District
Board of Trustees Meeting
03/13/17

Date: March 13, 2017

To: President & Trustees

From: Administrative Assistant Pamela C. Hall

Trustee T. Reynolds called the Trustee Meeting to order at 4:30 pm with the following persons in attendance:

T. Reynolds	L. Engberg	J. Childress	J. Cluchey	T. Haley
P. Hall	R. Britz	W. Thomas	M. Didenko	L. Herra
C. Mulvihill				

Chief J. Cluchey led the Board of Trustees in the Pledge of Allegiance.

Public Comment:

- No Comment

Previous Meeting Minutes:

T. Reynolds called for any additions or correction of the minutes from the February 13, 2017 meeting.

J. Childress made a motion to accept the minutes. L. Engberg seconded the motion. It was voted on and approved with a copy placed on file.

Treasurer's Report:

Administrative Assistant P. Hall presented the Treasurer's Report.

L. Engberg made a motion to approve the February Treasurer's Report. J. Childress seconded the motion. It was voted on and approved.

Approval of Bills:

The Purchase Journal was presented showing invoice expenses in the amount of \$133,873.57. J. Childress made a motion to approve the bills. L. Engberg seconded the motion. It was voted on and approved.

Foreign Fire Insurance Board Comments:

- 1) Foreign Fire Insurance expenditure list
 - a) Motion to approve Foreign Fire Insurance Expenditures
- No report

Pension Board Comments:

- 1) Pension Board Report
- No report

Fire Chief J. Cluchey Comments:

- 1) Pension Board Member
 - a) Motion to appoint a pension board trustee
- Chief Cluchey informed the Board of Trustees that a trustee will need to be appointed to the pension board at next trustee's meeting. Trustee Schopp is the current pension board member and he is not seeking re-election so his term will be up in May 2017.

Assistant Chief T. Haley Comments:

- 1) Review Incident Report
- Assistant Chief Haley presented the Firehouse Incident Report for February 2017 listing the incidents that the district has been dispatched for. The report is broken down into mutual aid incidents as well as incidents per quadrant of the district. In February 2017, there were 18 incidents North, 33 incidents in the Village of Elburn, 9

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incidents South, 33 incidents in Mill Creek, 12 incidents Center and 26 incidents Mutual Aid for a total of 131 incidents. YTD, there have been 296 incidents versus 291 in 2016. A copy of the report has been placed on file.

- Assistant Chief Haley noted that out of the 131 incidents in February, 97 were EMS incidents and 34 were fire incidents. YTD, there have been 296 incidents versus 291 in 2016.

- 2) Tower Update
 - Assistant Chief Haley stated that they started digging last week and he anticipates the concrete and tower set-up to begin soon.

Assistant Chief C. Hanson Comments:

- Not present
- Chief Cluchey noted that Assistant Chief Hanson has been working on the budget and negotiations. He also stated that he has completed the Paid On Call (POC) process. Applicants have been sent for physicals and background checks.

Fire Marshal Comments:

- 1) Fire Prevention Bureau
 - a) Project Status (Plan Reviews, Inspections, Etc.)
 - b) Public Education (Classes, Special Events, Etc.)
- Fire Marshal L. Schopp was not present.
- Chief Cluchey reviewed the Fire Prevention Bureau report. A copy has been placed on file.

Attorney Comments:

- No report

Administrative Assistant P. Hall Comments:

- No report

Other Concerns:

- Chief Cluchey informed the Board of Trustees that there will be an Open House at Waubensee Community College on March 28, 2017 from 4:00 – 7:00 pm in regards to the I-88/I-47 exchange. The open house will include information on the exchange and alternative results. Chief Cluchey requested that a representative from the Board of Trustees attend. Trustee Reynolds stated that he will attend.
- Chief Cluchey informed the Board of Trustees that the current practice for Elburn Explorers to ride-a-long includes a consent form be filled out and signed by a legal guardian or parent every time they ride-a-long. He is seeking permission to change the consent form for the Explorers to be a six month form instead of daily. Discussion was held in regards to the ages (15-21 yrs. old) and legal advice (no issue with changing form). The Board of Trustees agreed to change the consent form for Elburn Explores to a bi-annual form for ride-a-longs. Explorers over the age of 18 will not legally need parental consent but will still need to complete and sign the consent form.
- Chief Cluchey inquired with the Board of Trustees if they wished for the attorney to be present at future trustee meetings. Trustee Reynolds stated yes, one attorney should be present.

Public Comment:

- None

At 4:43 pm, J. Childress made a motion to adjourn. L. Engberg seconded the motion. It was voted on and approved.

Respectfully Submitted,
Pamela C. Hall, Administrative Assistant
Elburn & Countryside Fire Protection District